

# Summative Assessment #1

## Research Process Rubric

### For the Unit Plan: Info Expo

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## Summative Assessment 1

### Constructed Response

**Duration:** One 55-minute session

**Standard(s) Assessed:** LA.A.1.3.4.8.1, LA.A.2.3.6.8.2, LA.A.2.3.7.8.1, LA.A.2.3.7.8.2, LA.A.2.3.7.8.3, LA.A.2.3.7.8.4, LA.B.1.3.1.8.1, and LA.B.1.3.1.8.2

**Description of Assessment Activity:** The Research Process Final Self-Assessment is a process rubric. Students complete this self-assessment of the learning achieved during the research process. Students attach notes, graphic organizers, rough drafts, and other items to provide proof of their learning. Students complete a midway self-assessment early in the unit. This provides clear expectations for the research process. Students will use the midway assessment to complete the Research Process Final Self-assessment.

#### **Teacher Directions:**

1. Before beginning the note-taking process in the unit, have students complete the midway assessment. Students check their status as researchers as novice, apprentice, or craftsman.
2. Guide a class discussion about the items described in the process rubric. Also, aid students in reflecting on the levels they chose for themselves. Ask questions such as, "Why did you make that choice?" Explain to students that at the end of the research unit, they must provide rationale or proof for their choices. For example, a craftsman for "reads and takes notes from sources" must prove that they can "read from sources and record important information in their own words" by attaching copies of their notes that demonstrate this ability.
3. Direct students to save their copies of the midway assessment. They use the midway self-assessment at the conclusion of the unit to complete the final self-assessment.

**At the conclusion of the unit:**

Return the mid-way assessments. Pass out the final assessments.

1. Ask students to rate themselves again. They place a check mark in one of the categories, novice, apprentice, or craftsman.
2. Facilitate the organization and compilation of support documentation. Walk around the room and assist students in this process.
3. Advise students to attach all documentation to the final self-assessment. Require students to place their names on all attachments.
4. Collect the process rubrics and all attachments. Score according to the process rubric scoring sheet.

**Student Directions:**

1. Before you begin the note-taking process, your teacher will distribute the midway self-assessment. Check your status as a researcher as novice, apprentice, or craftsman. Please choose the area where you fit the best. Be honest in your choice as you are required to demonstrate proof for each category by attaching documentation at the completion of the unit.
2. Participate in a class discussion about the items described in the research process on the process rubric. Use this time to reflect on the level you chose for yourself. Ask questions such as, "Why did I make this choice?"
3. Save this copy of the midway assessment. You use it at the conclusion of the unit to complete the final self-assessment.

At the conclusion of the unit, review the midway assessment you completed earlier. Preview the final assessment rubric after the teacher passes it out.

1. Just like in the midway self-assessment, rate yourself. You place a check mark in one of the categories, novice, apprentice, or craftsman.
2. Organize and compile support documentation to serve as a rationale for each of your choices. Ask the teacher for help if you are confused in any of this process.
3. Attach all documentation to the final self-assessment. Place your name on each attachment.
4. Submit the process rubrics and all of your attachments to the teacher.

**Scoring Method and Criteria:****PROCESS RUBRIC grading scale**

With 17 different criteria, each checkmark on the rubric signifies a point.

Craftsman earns 3 points, Apprentice earns 2 points, and Novice earns 1 point.

For example a student receiving checkmarks in the Craftsman category for all 17

criteria receives a perfect score of 51 points resulting in a 100 / A. Follow the point scale below.

51 = 100

50 = 99

49 = 98

48 = 97

47 = 96

46 = 95

45 = 94

44 = 93

43 = 92

42 = 91

41 = 90

40 = 89

39 = 88

38 = 87

37 = 86

36 = 85

35 = 84

34 = 83

33 = 82

32 = 81

31 = 80

30 = 79

29 = 78

28 = 77

27 = 76

26 = 75

25 = 74

24 = 73

23 = 72

22-17 = 70

For anything below a score of 17, begin deducting points for each missing element.

# PROCESS RUBRIC for Research Paper ☺ Midway Self-assessment

**Directions:** This is the midway self-assessment for your research paper. Read each prompt such as, "The student..." Then place a checkmark to describe your status as novice, apprentice, or craftsman at this point in the unit. Save your completed assessment for use during the unit's conclusion.

## Uses strategies to CLARIFY meaning

The Student...	Novice	Apprentice	Craftsman
<b>Reads &amp; takes notes from sources</b> LA.A.1.3.4.8.1	__ Reads and takes notes from sources	__ Reads from sources and takes notes in meaningful chunks	__ Reads from sources and records important information in own words
<b>Summarizes information</b> LA.A.1.3.4.8.1	__ Summarizes some of the major points from the source	__ Summarizes most of the major points from the source	__ Summarizes major points from source
<b>Paraphrases information</b> LA.A.1.3.4.8.1	__ Paraphrases information from the source but misses the author's intended message	__ Paraphrases information from the source while missing some of the intended message	__ Paraphrases information from the source in own words while capturing the author's full intent

## Uses a variety of reference materials to GATHER information for research

The Student...	Novice	Apprentice	Craftsman
<b>Evaluates sources</b> LA.A.2.3.6.8.2	__ Uses sources, some related to topic and some not	__ Uses sources that are clearly related to topic	__ Uses sources that support the topic in a unique and interesting way
<b>Uses info. from a variety of sources including primary sources</b> LA.A.2.3.6.8.2	__ Uses at least one source to support content of the research paper (at least one primary source)	__ Uses two different sources to support content in the research paper (at least one primary source)	__ Uses two print sources and one media source to support content in the research paper (at least one primary source)

## SYNTHESIZES and SEPARATES collected information into useful parts

The Student...	Novice	Apprentice	Craftsman
<b>Compiles information relevant to research with organizer</b> LA.A.2.3.7.8.1	__ Gathers some relevant and some irrelevant information for the research paper with an organizer	__ Gathers mostly relevant information on the topic for the research paper with an organizer	__ Reviews information during research and gathers relevant facts and data in an organizer to support major points for paper
<b>Compares and contrasts elements across texts</b> LA.A.2.3.7.8.2	__ Reviews collected information identifies elements related to the topic in different texts	__ Reviews collected information and compares and contrasts between elements in different texts	__ Reviews collected information from varied texts and compares and contrasts relevant information for the report.
<b>Records bibliographic information using a format</b> LA.A.2.3.7.8.3	__ Records information regarding sources	__ Records information regarding sources using a format such as source cards	__ Records and organizes information regarding sources using a format e.g. source cards
<b>Classifies and records info. using note cards</b> LA.A.2.3.7.8.4	__ Using note cards, attempts to organize information	__ Using note cards, arranges information in an organized manner	__ Using note cards, arranges and organizes information according to class or category

# PROCESS RUBRIC for Research Paper ☺ Midway Self-assessment p2

<b>ORGANIZES information before writing according to type and purpose</b>			
<b>The Student...</b>	<b>Novice</b>	<b>Apprentice</b>	<b>Craftsman</b>
<b>Knows possible prewriting strategies for different writing tasks</b> LA.B.1.3.1.8.1 and 1.8.2	__Uses a simple prewriting strategy prior to writing	__Applies knowledge of various prewriting strategies to choose a strategy that closely matches the format of the paper	__Applies knowledge of various prewriting strategies and matches the format to the research paper exactly
<b>DRAFTS and REVISES writing</b>			
<b>The Student...</b>	<b>Novice</b>	<b>Apprentice</b>	<b>Craftsman</b>
<b>Uses support from various sources to develop a topic</b> LA.B.1.3.2.8.3	__ Uses an idea, detail, or fact from at least one source within the body of the paper	__Uses an idea, detail, or fact from two or more sources to enhance writing for the topic	__Uses ideas, details, and facts from a variety of sources to develop and elaborate on topic
<b>Proofreads for errors using various sources for feedback</b> LA.B.1.3.2.8.7	__Uses one source to proofread writing for errors	__Using one reference tool and one editor, proofreads writing for errors	__Proofreads writing for errors using a variety of references and an editor such as a parent or peer
<b>Analyzes and revises draft to further develop a piece of writing</b> LA.B.1.3.2.8.8	__Recopies draft after final editing has been completed	__Rewrites draft by adding or deleting information	__Analyzes writing for strengths, revises by adding/deleting, re-arranging, explaining, or other changes needed for improvement
<b>PRODUCES final documents that have been edited</b>			
<b>The Student...</b>	<b>Novice</b>	<b>Apprentice</b>	<b>Craftsman</b>
<b>Uses conventions of punctuation</b> LA.B.1.3.3.8.2	__Research paper contains several errors in conventional rules for punctuation	__Uses conventions of punctuation with only minor errors	__Follows conventional rules of punctuation except for deviations used for emphasis or style
<b>Uses conventions of capitalization</b> LA.B.1.3.3.8.3	__ Research paper contains several errors in conventional rules for capitalization	__Uses conventions of capitalization with only minor errors	__Follows conventional rules of capitalization except for deviations used for emphasis or style
<b>Uses various parts of speech correctly</b> LA.B.1.3.3.8.4	__ Research paper contains several errors when using parts of speech	__Uses various parts of speech correctly with only minor errors	__ Uses subject/verb, noun/pro-noun agreement, possessives, etc. correctly and with ease
<b>Uses a variety of sentence structure</b> LA.B.1.3.3.8.5	__ Research paper contains basic sentence structures	__Uses a variety of sentence structures with only minor errors	__Uses parallel, compound, & complex sentences correctly and with ease

# PROCESS RUBRIC for Research Paper



# Final Assessment

**Directions:** This is the final assessment for your research paper. Read each prompt such as, "The student..." Then place a checkmark to describe your status as novice, apprentice, or craftsman at the end of the unit. In the final column, "Rationale," please explain how you came to that decision. Provide proof whenever possible to assist the teacher in determining your status. Use the mid-way assessment to clarify the novice, apprentice, and craftsman levels.

<u>Uses strategies to CLARIFY meaning</u>				
The Student...	Novice	Apprentice	Craftsman	Rationale
<b>Reads and takes notes from sources</b> LA.A.1.3.4.8.1	—	—	—	Attach a copy of your notes.
<b>Summarizes information</b> LA.A.1.3.4.8.1	—	—	—	Identify summaries in your attached copy of notes.
<b>Paraphrases information</b> LA.A.1.3.4.8.1	—	—	—	Identify paraphrases in your attached copy of notes.
<u>Uses a variety of reference materials to GATHER information for research</u>				
The Student...	Novice	Apprentice	Craftsman	Rationale
<b>Evaluates sources</b> LA.A.2.3.6.8.2	—	—	—	
<b>Uses info. from a variety of sources including primary sources</b> LA.A.2.3.6.8.2	—	—	—	Attach a works cited list or bibliography.
<u>SYNTHESIZES and SEPARATES collected information into useful parts</u>				
The Student...	Novice	Apprentice	Craftsman	Rationale
<b>Compiles information relevant to research with organizer</b> LA.A.2.3.7.8.1	—	—	—	Attach organizer.
<b>Compares and contrasts elements across texts</b> LA.A.2.3.7.8.2	—	—	—	Attach note cards.
<b>Records bibliographic information using a format</b> LA.A.2.3.7.8.3	—	—	—	Attach format.
<b>Classifies and records info. using note cards</b> LA.A.2.3.7.8.4	—	—	—	Note cards attached as mentioned above.

# PROCESS RUBRIC for Research Paper



# Final Assessment p2

## ORGANIZES information before writing according to type and purpose

The Student...	Novice	Apprentice	Craftsman	Rationale
Knows prewriting strategies suitable for different writing tasks LA.B.1.3.1.8.1 and 1.8.2	—	—	—	Attach prewriting strategy.

## DRAFTS and REVISES writing

The Student...	Novice	Apprentice	Craftsman	Rationale
Uses support from various sources to develop a topic LA.B.1.3.2.8.3	—	—	—	Describe sources.
Proofreads for errors using various sources for feedback LA.B.1.3.2.8.7	—	—	—	Describe reference tool, and name editor(s).
Analyzes and revises draft to further develop a piece of writing LA.B.1.3.2.8.8	—	—	—	Attach revision.

## PRODUCES final documents that have been edited

The Student...	Novice	Apprentice	Craftsman	Rationale
Uses conventions of punctuation LA.B.1.3.3.8.2	—	—	—	Attach research paper.
Uses conventions of capitalization LA.B.1.3.3.8.3	—	—	—	Research paper attached as mentioned above.
Uses various parts of speech correctly LA.B.1.3.3.8.4	—	—	—	Research paper attached as mentioned above.
Uses a variety of sentence structure LA.B.1.3.3.8.5	—	—	—	Research paper attached as mentioned above.